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| --- | --- | --- | --- |
| **Date:** |  | **Time:** |  |
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| **Students Involved:** | **Name** | **Class** |
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| **Location:** | * Assembly
* Classroom
 | * Playground
* Bathroom
 | * Dining Room
* Resource Room
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| **Nature of Incident:** | * Communicating threats
* Fighting
* Harassment – verbal
* Harassment – sexual
* Aggressive behaviour
* Inappropriate language/Disrespect
* Insubordination
* Theft
* Disruptive behaviour
* Assault on student
* Assault on school personnel
* Possession of pornographic materials
 | * Bullying
* Disrespect of faculty/staff
* Leaving class without permission
* Leaving school without permission
* Mutual sexual contact between two students
* Gang activity
* Cyber-bullying
* Possession of controlled substance in violation of law – marijuana
* Alcohol possession
* Sexual offense
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| **Supporting Details:** |  |
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| **Actions Taken:** |  |
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| **Outcome:** |  |
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| **Name:** |  |  |  |
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| MAJOR INCIDENTS SHOULD BE RECORDED AND SENT TO THE OFFICE. |
|  |  |
| **Date Received:** |  | **Signature** |  |
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