**HOPE PRESCHOOL- REGISTRATION FORM**

*(Hope Preschool is a ministry of Bethany Presbyterian church to the community. License has been granted by the ministry of education.)*

In order to better serve you, it is important for the preschool to understand your child’s needs. This will assist us in our efforts to guide your child and provide the assistance he/she requires. Kindly give us accurate information when filling this form.

**CHILD INFORMATION**.

Child’s Full name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Belizean YES NO Nationality \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Male Female

Date of birth (day/month/year) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Age \_\_\_\_

Provide copies: Birth paper Social Security Clinic card

 **FAMILY INFORMATION**.

Father’s name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell # \_\_\_\_\_\_\_\_\_\_\_ Social Security # \_\_\_\_\_\_\_\_\_\_\_

Mother’s name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell # \_\_\_\_\_\_\_\_\_\_\_ Social Security # \_\_\_\_\_\_\_\_\_\_\_

Church Affiliation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Pastor/leader \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Guardian’s name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell # \_\_\_\_\_\_\_\_\_\_\_ Social Security # \_\_\_\_\_\_\_\_\_\_\_

Valid working email address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home/family address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of children at home: Girls \_\_\_\_\_ Boys\_\_\_\_\_ Total \_\_\_\_\_\_\_

Names of other children: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position of child being registered (1st, 2nd, 3rd, etc.) \_\_\_\_\_\_\_\_\_\_\_\_

Names of persons who will pick up the child:

1. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

2. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell # \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**CHILD DEVELOPMENT INFORMATION**.

Please check any that best describes your child and his/her interests:

Runs\_\_\_\_\_\_ Jumps \_\_\_\_\_\_ Skips \_\_\_\_\_ Climbs \_\_\_\_\_ Laughs \_\_\_\_\_ Claps \_\_\_\_\_ Talks a lot \_\_\_\_\_\_ Sings & dances \_\_\_\_\_\_\_ Bites others \_\_\_\_\_\_\_ Hits others \_\_\_\_\_\_ Screams at others \_\_\_\_\_\_ Is calm/relaxed \_\_\_\_\_\_ Fights with others \_\_\_\_\_\_ Is outgoing \_\_\_\_\_ Shy \_\_\_\_ Cries a lot \_\_\_\_\_ Easily gets angry \_\_\_\_\_\_ Toilet trained \_\_\_\_\_\_ Plays with other kids \_\_\_\_\_\_ Shares with others \_\_\_\_\_ Is selfish \_\_\_\_\_ Is jealous \_\_\_\_\_ Likes attention \_\_\_\_\_\_ Is independent \_\_\_\_\_ Waits for turn \_\_\_\_\_ Sits quietly \_\_\_\_\_ Speaks very little \_\_\_\_\_ Likes cursing \_\_\_\_\_ Listens \_\_\_\_\_ Enjoys drawing & coloring \_\_\_\_\_ Follows direction \_\_\_\_\_ Likes to be hugged \_\_\_\_\_ Enjoys books \_\_\_\_\_ Speaks English \_\_\_\_\_ Speaks Spanish \_\_\_\_\_ Speaks Creole \_\_\_\_

 **HEALTH INFORMATION.**

List any health problems the preschool needs to be aware of: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Immunization (s) received and up to date Yes No

(Please provide a copy of Immunization card).

**Emergency Contact Information:**

Apart from parent/guardian, person(s) to be contacted in any emergency.

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relation to child \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone \_\_\_\_\_\_\_\_\_\_\_\_ Cell \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Relation to child \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone \_\_\_\_\_\_\_\_\_\_\_\_ Cell \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Why do you want your child to attend Hope Preschool? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**Information for Parents and students:**

1. Each child will bring a coloring book and 2 packs of crayons (Crayola )
2. Parents will bring an educational toy to school.
3. Parents will bring an 8 ounce bottle of glue
4. Parent needs to get a small apron for their child
5. Parents will donate a pack of paper towel or brown paper and a pack of toilet paper
6. Each child will donate a bottle hand sanitizer and a bottle of liquid hand soup
7. Each child will bring a water bottle.
8. Child must be potty- trained
9. Girls are only allowed to bring small jewelry and stud earring and at their own risk.
10. Boys are not allowed to wear earrings nor inappropriate hairstyle.
11. Only elastic pants allowed- no belts.
12. Parents must donate some of their time when requested by Head Teacher.
13. Parents are not allowed in classroom during class unless at the discretion of Head Teacher.
14. Parents will support the preschool **fund raising** once a year.
15. Children will attend the **thanksgiving** **service** in **November**.
16. Morning class is 8:30 am - 11:30 am. Afternoon class is from 1:00 pm-3:30 pm. The school will close at 12:00 pm for lunch. Parents must pick up their children on time.
17. SECURITY- parents must properly authorize others picking up their children, notify Head Teacher by calling or sending a note signed. The gate will be locked during school hours.
18. Children with louse will be asked to stay home until their hair is clean.
19. BIRTHDAY- Parents are welcomed to celebrate their child’s birthday at the Preschool but must let the Head teacher know of plans. If you are having a birthday party at home and inviting all children in the class, you may bring invitations to school to distribute. If you are only inviting a portion of the class, please do it outside of school. This saves hurt feelings.
20. Parents will respect, communicate and cooperate with teachers. They will also respect other parents.
21. Three year old children need to attend 2 years in order to graduate.

**Tuition Information:**

**>Registration-** registration is in March to June. A **non- refundable fee of $30.00** must be paid to

 secure space for your child. July on, will be considered late registration and a fee of

 $5.00 will be charged.

**>Monthly** **fee** is $30.00 and must be paid by the **First Monday** **of every month**.

**>Payment of** school fees are normal even when students miss school or there are holidays.

**>The September fee of $30.00** must be paid along with the registration fee.

**>**Special payment arrangements must be made with the school and must not allow more

 than a month’s fee to accumulate.

**>All Fees are non- refundable**.

**>**Parents must communicate to the school if their child plans to move, transfer or drop out.

**>**Parents will pay all **school fees** owed before moving, dropping out or transferring.

**>**Parents must clear **all** **outstanding school fees** in order to receive student report, diploma and graduate.

I accept the above information and I agree to observe the rules and commit to support and pay all fees stated by the preschool.

Parent’s signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Head Teacher’s signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_